
PLANNING AND BUDGET

	1996-97		1997-98		1998-99	
	FTE	Budget	FTE	Budget	FTE	Budget
<i><u>Category of Expense:</u></i>						
Staff Salaries	20.80	1,102,948	20.80	1,153,121	21.30	1,205,408
General Assistance		12,035		12,035		12,035
Nonsalary/Other		122,076		124,682		116,983
<i>TOTAL by Category</i>	20.80	\$1,237,059	20.80	\$1,289,838	21.30	\$1,334,426
<i><u>Sources of Funds:</u></i>						
General Funds	20.80	1,237,059	20.80	1,289,838	21.30	1,334,426
<i>TOTAL by Fund</i>	20.80	\$1,237,059	20.80	\$1,289,838	21.30	\$1,334,426

MISSION

To support the mission of the University of California and the Santa Cruz campus by providing the Chancellor and campus administrators with fiscal management, planning and analytical services. To gather, analyze and present official information on campus resources, functions and accomplishments to the campus community, to the public, and to regulatory agencies.

DESCRIPTION

The Office of Planning and Budget is the principal support of the Chancellor and the Executive Vice Chancellor in the areas of academic planning, enrollment and financial planning, policy and budget analysis and planning. It develops databases, provides analyses of policies and programs, assists in the determination of campus priorities, and strategies to achieve those priorities. Its responsibilities include the campus operating budgets, admissions targets, special studies and review of programs and operations.

GOALS

- Proactively identify and address the needs of our clients.
- Provide analyses and recommendations that are timely, accurate, objective, clear, and in context.
- Consult with and educate other campus staff to help them maintain and improve the functioning of the campus.
- Strive towards continuous improvement in the performance of the office and staff through professional development, technology, and evaluation.

ACTIVITIES

- Conducted pilot project to test software which will distribute campus budget, financial, and staffing reports on-line.
- Developed budget allocation model to distribute new campus resources.
- Expanded DataWarehouse System to include payroll, personnel, and student data
- Supported dramatic expansion in Capital Program (to \$1 billion). Developed detailed long-range plans for 15 buildings (\$200 million).
- Supported UC Office of the President HR Initiative, and campus business process redesign projects (including ProCard, DOOR project, etc.)
- Supported implementation of Document Management/Office Productivity software to reduce paper and improve communications.