
REGISTRAR

	1996-97		1997-98		1998-99	
	FTE	Budget	FTE	Budget	FTE	Budget
<u>Category of Expense:</u>						
Staff Salaries	28.16	893,332	27.87	912,679	27.87	926,077
General Assistance		50,214		52,700		52,700
Nonsalary/Other		149,666		245,388		232,764
<i>TOTAL by Category</i>	28.16	\$1,093,212	27.87	\$1,210,767	27.87	\$1,211,541
<u>Source of Funds:</u>						
General Funds	28.16	988,718	27.87	988,935	27.87	989,341
Self-Supporting		94,662		200,000		200,000
Other		9,832		21,832		22,200
<i>TOTAL by Fund</i>	28.16	\$1,093,212	27.87	\$1,210,767	27.87	\$1,211,541

MISSION

The Registrar's Office supports the instructional mission of the University through administrative, logistical and record keeping services.

DESCRIPTION

The Registrar's Office has primary responsibility for providing direct academic and administrative support services to students, faculty, staff administration and other constituencies. Functions include administration and enforcement of Academic Senate and University policies and procedures, academic publications, enrollment planning, scheduling classes, assessing fees, registering students, collecting and reporting grades and narrative evaluations and International Programs.

GOALS

- Schedule 25E scheduling software implementation.
- Faculty access to Student Information System (SIS) for advising.
- Academic calendar guidelines approved.

ACTIVITY DATA

- Web enrollment implemented in the Spring of 1998.
- Narrative Evaluation System (NES) Web for faculty and students implemented in Spring 1998.
- Grading policy implementation in the Fall of 1997.
- Demographic database developed.